



Canadian Parking  
Association  
Association canadienne  
du stationnement

# VICTORIA

# 2019

OCTOBER 6-9

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## 2019 ANNUAL CONFERENCE & TRADE SHOW

# EXHIBITOR PACKAGE

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Exhibitor Information ..... page 2 - 6  
Complete and Return Exhibitor Forms ..... page 7 - 9

### Important Dates and Deadlines

#### **Friday, August 2**

Deadline for booth cancellations.  
No refunds after this date.

#### **Friday, August 16**

Deadline for balances due and  
Exhibitor Staff discounts. Full  
payment required for all sales  
after this date.

#### **Friday, August 30**

Deadline for discounted special  
event tickets for Exhibit Staff.  
No refunds for Exhibit Staff or  
special event ticket cancellations  
after this date.

#### **Exhibitor Move In**

Saturday, October 5  
6 pm – 10 pm  
Sunday, October 6  
8 am – 2 pm

#### **Exhibitor Move Out**

Tuesday, October 8  
Noon – 6 pm

## I. CONFERENCE SITE

**CONFERENCE EVENTS:** **Victoria Conference Centre (VCC)**  
 720 Douglas Street, Victoria, BC V8W 3M7

**TRADE SHOW EXHIBITION:** **VCC – Crystal Garden**  
 713 Douglas St. Victoria, BC V8W 2B4

**HOST HOTEL:** **Fairmont Empress Hotel**  
 721 Government Street, Victoria, BC V8W 1W5  
 Request CPA group block for Canadian Parking Association Event

**HOTEL RESERVATIONS:** **By Phone:** Direct: 250-384-8111  
**Global Reservations Centre:** 1-866-540-4429  
**Online:** <https://book.passkey.com/go/CPA2019mtg>

**Traditional Room Rates** **Single/Double \$219** **Deluxe Starting at \$249**  
 Above double occupancy add \$50 per night  
**Fairmont Gold** Starting at \$329  
 Above double occupancy add \$70 per night

**Reservation Cut Off Date:** Reservations and deposits received after Saturday, September 14, 2019, or exceeding the contracted room block, will be confirmed on a space and rate available basis only.

A Rebate fee of \$20 on the Fairmont Rate and \$10 on the Deluxe Rate is added to the room block rates for this event. The Rebate fees collected will offset costs associated with the delivery of this event. Direct inquiries regarding this Rebate to [carole@canadianparking.ca](mailto:carole@canadianparking.ca).

**Cancellation Policy:** Individuals will be required to guarantee their reservations for late arrival by use of a major credit card. At time of reservation, a deposit equivalent to one night room and tax per room booked will be processed. Cancellation of individual reservations may be made up to 21 days prior to arrival and deposit will be refunded. Any cancellations at 20 days or less will forfeit an amount equivalent to one night room and tax deposit per reservation.

**SCAM ALERT:** If you are contacted by Exhibitor Housing Services or any other agency to book your room for the CPA conference please note The Canadian Parking Association is NOT affiliated in any way with these companies. The CPA does not utilize a housing service for any bookings.

## 2. OFFICIAL SERVICES SUPPLIERS

Refer to Exhibitor Order Forms online at <http://canadianparking.ca/exhibitors2019/>

**SHOW SERVICES: FREIGHT, MATERIALS HANDLING, RENTALS**

### SHOW IN MOTION

21 – 8528 123rd Street, Surrey, BC V3W 3V6

#### SHIPPING:

It is highly recommended that freight and shipments be sent to Show in Motion's advanced storage warehouse. Exhibitors who choose not to use the services of Show in Motion risk delayed delivery of goods and must instruct their courier/carrier to deliver materials on move-in day of Sunday October 6 only, as deliveries will not be accepted before that date and will be refused. Note that Crystal Garden has a separate address from VCC and is not staffed outside of contracted hours. All shipments sent directly to arrive on October 6, 2019 must include: Company name, Conference name, booth number, c/o Victoria Conference Centre - Crystal Garden, 713 Douglas Street, Victoria V8W 2B4.

#### ELECTRICAL: **VICTORIA CONFERENCE CENTRE**

Order form available at <http://canadianparking.ca/exhibitors2019/>

### INTERNET & RIGGING – FREEMANCO

**Rigging:** Information for direct orders for rigging or high speed internet will be updated on the website once they become available.

**WIFI:** Wireless Internet can be ordered onsite via the automated high-speed wireless networking using your credit card, no need to book in advance. Each wireless connection is charged per device per day. All one-day connections expire at midnight of the day ordered, multi-day connections expire at midnight of the last day ordered. Once onsite, you connect your device to the wireless network "VCC", open the browser, follow the prompts, select the capability you require and enter credit card details. The costs start at \$12.00/device and goes up from there based on the capability options outlined on the IP Solutions page. A receipt can be requested as well.

### 3. TRADE SHOW SCHEDULE

<b>SHOW SET UP (Show in Motion):</b>	<b>Saturday</b>	<b>October 5</b>	<b>Noon – 6 pm</b>
<b>Exhibitor Move In:</b>	<b>Saturday</b>	<b>October 5</b>	<b>6 pm – 10 pm</b>
	<b>Sunday</b>	<b>October 6</b>	<b>8 am – 2 pm</b>
	All exhibits must be fully installed by 2 pm on Sunday, October 6, 2019		
<b>TRADE SHOW EXHIBITION HOURS</b>	(Times are approximate and are subject to change pending final program.)		
<b>Sunday, October 6</b>	4 pm – 5:15 pm	Welcome and Keynote (Exhibit Hall Closed)	
	5:30 pm – 8:30 pm	Trade Show Opening and Reception	
<b>Monday, October 7</b>	10 am – 2:00 pm	Trade Show and Luncheon	
<b>Tuesday, October 8</b>	8 am – Noon	Trade Show with Breakfast	
	10 am – Noon	Fast Pass trade show (New)	

**FASTPASS:** New this year. Exhibitors will be provided with 5 FastPass tickets to be used to invite potential clients into the trade show on Tuesday, Oct 6, 10 am – noon. Additional passes will be available at the door for \$25 each.

Exhibit staff are encouraged to attend all presentations and events outside of the Exhibition Hours. Each full exhibit staff will be required to purchase a ticket separately for the Awards Event and the Final Social Event. Registration fees have been reduced to exclude these events, making attendance optional. Extra tickets for guests can also be purchased separately. This is necessary in order to confirm seats and meal requirements.

**EXHIBITOR MOVE OUT: Tuesday, October 8, Noon – 6 pm**

**TEAR DOWN:** exhibitors who leave or commence dismantling their exhibits before the official closing of the trade show on the final day will be fined \$1,000. Please don't disrupt the exhibition by leaving early.

All exhibits or material not removed from the premises on move out day Tuesday, October 8, will be stored at the expense of the exhibitor and are subject to disposal without notice.

The schedule is tentative and subject to changes. The trade show floor is not open for the entire duration of the conference dates and must be vacated between sessions according to the show schedule. The Trade Show Floor will open 15 minutes prior to official times for exhibit staff to pre-set for the session.

### 4. BOOTH SET UP

The trade show floor layout is open concept on ground level with an upper level concourse, and will be held in the Crystal Garden at the Victoria Conference Centre. The tradeshow is carpeted. Ceiling height varies. Please refer to the floor plan to determine ceiling height over your preferred exhibit space to determine suitability.

The following items are included for each exhibiting company:

- **Pipe and Drape will be added to all 10x10 booth spaces and those located along the periphery of the lower and upper level.**  
Premier booths 20, 22, 67, 69, 71 and 73 are island configuration and will be open spaces without pipe and drape to allow clear sight lines and access to the booth from all sides. Booth design for these spaces must take this into consideration AS THERE WILL BE NO BACKDROP DRAPES.
- One Exhibit staff member for each 10x10 booth space purchased (additional staff at posted rates).

## 5. RULES & REGULATIONS

1. The Canadian Parking Association assumes no liability for damages or injuries caused as a result of negligence on the part of the exhibiting company, his/her staff or agents, the Fairmont Empress Hotel, Victoria Conference Centre, FreemanCo, Show in Motion, or any other contractors or agents associated with this conference and exhibition.  
  
Exhibiting company agrees to carry and upon demand provide to the CPA evidence of Comprehensive General Liability Insurance with a minimum limit of \$2,000,000 that provides coverage for any liabilities arising over the course of, or as a result of this event, and names the Canadian Parking Association as specifically insured.
2. All exhibitors shall be members of the Canadian Parking Association or be registered at the non-member rates. Registration fees are provided on the Registration Form attached to this document.
3. For each **10' x 10'** booth space purchased, **one Exhibit Staff pass** is included in the cost of the booth rental. For example, 1 x 10x10 includes one staff; 2 x 10x10 includes two staff, to a maximum of four free staff. **Staff(s) holding the CPA membership must be assigned to the complimentary booth staff at the time of application, and before non-members can be added.** Exhibitor passes that are included in the booth rental fee are non-transferable and have no cash value, should an individual not be identified. Incomplete forms will be returned for confirmation if one staff per booth is not identified. Up to two more staff per MEMBER COMPANY may be registered at a reduced member rate. All other staff registrations will be at the posted member/non-member rates. To qualify for the booth staff discount rates:
  - Exhibit staff must be included and named on the company's Canadian Parking Association membership by January 31 of the current year (membership conditions apply).
  - Exhibit staff must be employees of the exhibiting company or have a direct affiliation (CPA reserves the right to disqualify applicants if insufficient confirmation is provided).
  - Exhibit staff must be pre-registered on the application form or identified before August 16, 2019 to qualify for the discounted rates, after which time full fees apply.
4. Exhibit Staff registration fees have been reduced by the cost of the tickets for the awards and final social events. In order to achieve accurate counts for seating and food & beverage, tickets must be pre-purchased separately. A reduced Exhibit Staff rate is available. Tickets purchased after **August 30**, or at the door will be based on availability and at full posted price. No refunds on special event tickets after August 30.
5. Individual Trade Show Passes cannot be purchased in combination. Exhibitors agree to pay and will be invoiced for full regular fees for individuals who register on site for multiple events on different days.
6. Exhibitors and their staff will not be authorized to enter the trade show area until their registration is complete, and fees are paid in full. All outstanding amounts must be paid by credit card or cheque at the registration desk.
7. Nametags will be issued at registration and must be worn at all times to gain access to the trade show and other events authorized by the nametag.
8. Name tags found to be used on unauthorized persons will be confiscated and full price will be charged for its return to the owner.
9. Use of rented space:
  - Pipe and drape will be provided as required and used to enhance the overall look of the trade show. CPA reserves the right to adjust pipe and drape to accomplish this goal.
  - MAXIMUM display height on the back wall is seven (7) feet 9 inches and side walls is four (4) feet on either side. This applies to draping, exhibit materials, monitors, equipment etc. Booth(s) must be designed and/or constructed so as not to obstruct the view of neighbouring exhibitors. CPA will remove display items that disregard this requirement.
  - Island booths are limited to the ceiling height as indicated on the floor plan and will have no back drape provided. If draping is required for directional purposes, it will be limited to four (4) feet. Displays that corner other exhibits are limited to eight (8) feet on the back and four (4) feet on the sides.
  - Displays that block the clear view to other displays will be removed or adjusted to allow for clear sight lines.
  - Where masking is required to fill in open areas beside or behind exhibits, the exhibiting company may be required to cover the costs, if excessive. For island displays, pipe and drape will not be provided.
  - Easels, signage or promotional props will NOT be permitted in the aisles. Boxes, crates, wiring, etc., stored behind drapes that are unsightly will be removed at the exhibitors' expense.
  - Staff must not congregate or conduct business outside of the booth space into the aisles. Please purchase sufficient booth space to accommodate registered staff and potential visitors to the exhibit.

10. Exhibitors shall pay all costs associated with their exhibit including, but not limited to electrical, internet, rentals, shipping, unloading, set up, tear down and removal of their exhibits. Arrangements must be made directly with the official show contractors.
11. Applicants must provide a description of the merchandise to be exhibited in the area provided on the Registration Form. No exhibitor shall be permitted to exhibit merchandise other than that specified in the application form.
12. The space shall not be sublet or shared by the exhibitor with persons not authorized by the Canadian Parking Association. Applicants may apply to present a shared booth space by contacting Carole Whitehorne at [carole@canadianparking.ca](mailto:carole@canadianparking.ca). Additional fees and other conditions may apply. Only the exhibiting company's brand may be displayed in the exhibit space. Exhibitors are expected to respect the spirit of these regulations when registering staff and designing their exhibit.
13. Distributors may display brands from other equipment or services suppliers, provided those companies have reserved their own exhibit space. There are no exceptions to this, and exhibitors will be asked to remove any equipment or branding that is not wholly owned by the exhibiting company.
14. The Canadian Parking Association reserves the right to prohibit the use of any materials or displays that, in its judgement, may compromise the CPA's reputation and/or the safety of the conference participants.
15. Exhibitors shall register contests or draws with the Canadian Parking Association at the registration desk. All draws will be made under the supervision of the Board of Directors at scheduled times agreed upon during the trade show.
16. No exhibitor will commence dismantling or removing their exhibit until the trade show floor has been officially closed and all delegates have left the area after the final exhibition session. Exhibitors seen dismantling their exhibit prior to the end of the show WILL BE FINED \$1000 FOR DISREGARDING THE OFFICIAL SHOW HOURS.
17. Neither CPA nor the Victoria Convention Centre will be responsible for injury, loss or damage to persons, goods, equipment or decorations, caused by accident, loss or any other cause, during the move-in and move-out operations, while on the exhibit premises, while transporting goods to and from the exhibit area, or while in the storage areas.
18. In the event said Trade Show is cancelled or is not held by reason of acts of God, strikes, lockouts or other labour or industrial disturbances, civil disturbances, interruptions by government or court order, future valid orders of any regulatory body having jurisdiction, acts of the public enemy, wars, riots, failure or inability to secure materials or labour, fire, lightning, tempest, flood, explosion, and/or other causes beyond the control of the CPA, then CPA shall be in no way whatsoever liable to the Exhibitor other than to return to the Exhibitor, without interest, such sums (if any) as have been paid to CPA any deposits paid in advance in connection with said Trade Show space rental. This excludes any expenses paid by the Exhibiting Company to third party suppliers for items such, but not limited to show services rentals, transportation, travel, etc.

## 6. PAYMENT POLICY

Payments for conference & trade show registration shall be made to:

**Canadian Parking Association**

350 – 2255 St. Laurent Blvd., Ottawa, ON K1G 4K3

Tel 613-727-0700 | Fax 613-727-3183

Specific services not provided by the CPA must be ordered through and paid to the official show contractors in accordance with their policies. Acquisition and payment for all other services, supplies, accessories, labour, etc., are the responsibility of the exhibitor.

### EXHIBIT SPACE

**A deposit of 50 percent** of the total of booth fees, plus the full fees for any extra event tickets must accompany the registration form. Registration forms received without the appropriate deposit and without the exhibit staff identified will not be accepted. The CPA must receive the total balance owing no later than August 16, 2019. Exhibit space will not be guaranteed until the CPA has received payment in full.

The CPA reserves the right to reassign, relocate or cancel exhibit space as required, in order to provide the best possible distribution of exhibits.

### EXHIBIT STAFF

All exhibit staff must be pre-registered. **Registration fees that have not been included on the booth rental form are due by August 16, 2019.** To receive the Exhibitor's discounted rate for event tickets (awards and final social event) tickets must be purchased by August 30, 2019. After that date, full fees apply.

**Members:** Annual Memberships provide for multiple employees to be eligible for conference registration discounted fees; however, only those staff who are included in the company's membership are eligible for member rates. Additions may be made to membership categories up to conference dates; changes, substitutions or cancellations are not permitted. All others must register at the non-member rates. Exhibiting companies holding a current membership with the CPA may select the Member rate of \$385 for each of the two additional staff allowed for any person already named on the membership list.

**Non-Members:** Exhibiting companies that do not hold a full membership must select the Non-Member rate for booths selected, plus the non-member rate for ALL additional Exhibit Staff.

All registered Exhibit Staff will be listed in the Attendee List at the time of registration. To opt out of being included on the list, staff must contact [wendy@canadianparking.ca](mailto:wendy@canadianparking.ca) to request to be left off the attendee list.

#### EXHIBIT SPACE REGISTRATIONS RECEIVED AFTER AUGUST 16, 2019

Exhibitors who register after **August 16, 2019** must submit the amount in full, including Exhibit Staff registrations, with the application form.

Last-minute registrations will be accepted at the registration desk. Payment in full is required in the form of cheque or credit card (Visa, MasterCard or AMEX) only. **Invoices will not be issued at the registration desk.**

All accounts must be clear before registration will be completed and access granted to the trade show area. There will be no exceptions.

## 7. CANCELLATION POLICY

### EXHIBITORS – BOOTH CANCELLATION

Requests for cancellation and refunds on exhibit space must be received in writing at the Canadian Parking Association, 350 – 2255 St. Laurent Blvd., Ottawa, ON K1G 4K3 up to or on August 2, 2019.

Cancellations up to this date are subject to a \$550 administration fee per booth cancelled.

Refunds will not be issued after August 2, 2019. No refunds for Fundraisers & Sponsorships.

### EXHIBIT STAFF & DELEGATES

Cancellations received in writing before August 30, 2019 will forfeit \$200 per registrant.

No refunds after August 30, 2019 or for no-shows.

No refunds on Event Tickets after August 30, 2019.

## 8. EXHIBITOR PROMOTION

Exhibitors will be showcased on the CPA's web site and in the 3rd quarter issue of The Parker. If you want your company's product/service to be included in this conference issue, forward a brief company bio to [info@canadianparking.ca](mailto:info@canadianparking.ca) before July 15, 2019.

Bio's received after this date may not be included due to printing deadlines. Submissions must be no longer than 100 words in length, in rich text format. Submissions will be edited to fit the space available.

### SPONSORSHIPS

A comprehensive Sponsorship Program is available for participants to show their support of the CPA and help to provide a world-class event to delegates. Conference sponsors will receive incentive packages based on their level of contribution. We simply cannot provide the best quality to participants without the generous assistance from our sponsors. Refer to CPA website for sponsorship details and make your selection.

Acknowledgements will commence immediately upon payment of the sponsorship item. For information on available sponsorships, visit [canadianparking.ca/sponsorship2019/](http://canadianparking.ca/sponsorship2019/) to view the Sponsorship opportunities available.

For further information contact Carole Whitehome at 613-727-0700 x 10, or [carole@canadianparking.ca](mailto:carole@canadianparking.ca)

**EXHIBITING COMPANY**

\* the person named here will be the main contact for CPA and will receive all conference-related correspondence.

Company Name (as it will appear on all conference materials) \_\_\_\_\_ Date \_\_\_\_\_

Show Contact Name\* \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Prov | State \_\_\_\_\_ Postal | Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

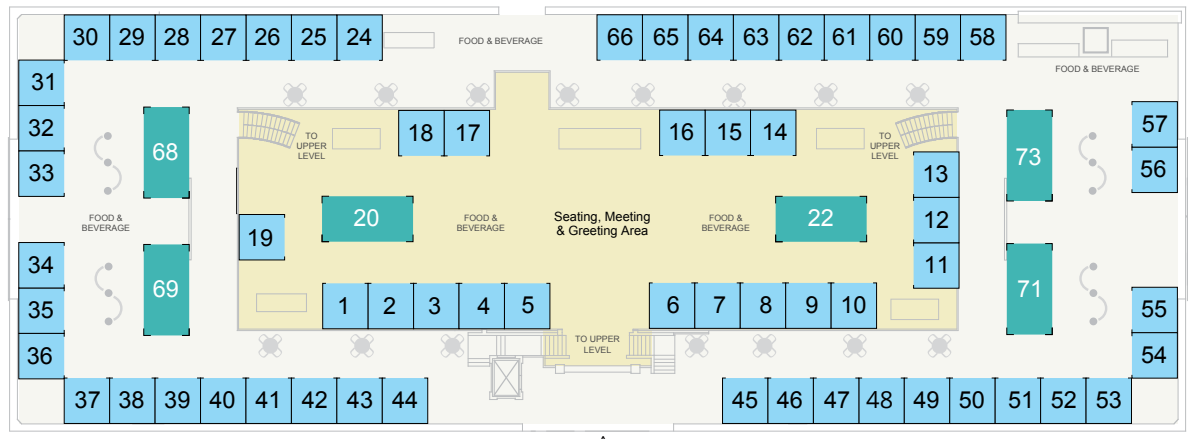
**Product line:** provide a brief description of your product/services, equipment type, product names that will be exhibited, and any other detail to describe your exhibit.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**BOOTH SELECTION**

From floor plan, select and indicate booth number(s) in order of preference. Booth selections are not guaranteed without payment in full. The CPA reserves the right to reassign booths as required to ensure an equal distribution of exhibit types.

**BOOTHS:** ■ SOLD ■ SINGLE (10x10), DOUBLE (10x20), or TRIPLE (10x30) SPACES ■ PREMIUM DOUBLE (10x20)



CEILING HEIGHTS LOWER LEVEL: 10x10's: 10' Premium Booths: 22' UPPER LEVEL: 10x10's - 7'9" along back wall; elevates to 13'6" overhead Premium Booths: 13'6"

FOR AVAILABLE SPACES, visit: [canadianparking.ca/exhibitors2019](http://canadianparking.ca/exhibitors2019)

<input type="checkbox"/> SINGLE	<input type="checkbox"/> REGULAR DOUBLE	<input type="checkbox"/> PREMIUM DOUBLE	<input type="checkbox"/> TRIPLE
1st choice _____	1st choice ____ ____	1st choice ____ ____ ____	1st choice ____ ____ ____ ____
2nd choice _____	2nd choice ____ ____	2nd choice ____ ____ ____	2nd choice ____ ____ ____ ____
3rd choice _____	3rd choice ____ ____	3rd choice ____ ____ ____	3rd choice ____ ____ ____ ____

**EXHIBIT  
 STAFF**

**Complimentary Staff:** Name one staff per 10x10 space purchased

Booth # \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Booth # \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Booth # \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**★ Additional Staff @ \$385 per person:** Limit 2 per Member Company

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Additional Member Staff @ Member Rate \$500 (unlimited)**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Additional Staff @ Non-Member Rate \$800 (unlimited)**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

DIETARY RESTRICTIONS (Provide staff name(s) and details): \_\_\_\_\_  
 \_\_\_\_\_

★ Up to two additional exhibit staff may be registered in addition to the staff included in booth fees. If more than two are required, the regular full fee will apply.

Exhibit Staff must be employees of the exhibiting company, or have a direct affiliation (CPA reserves the right to disqualify applicants if insufficient confirmation is provided).

All Exhibit Staff **must** be pre-registered **before August 16, 2019** to qualify for any discounted rates, otherwise, regular posted rates will apply.

**After August 16 and on site:**

EXHIBIT STAFF  
 Member: \$560 Non-member: \$845

Exhibit Staff have access to all trade show exhibition sessions and presentations, including meals served in the general areas and on the trade show floor. Tickets for Awards and Final Social events must be purchased separately.

Refer to CPA Exhibitors Rules & Regulations for detailed information.



**BOOTH FEES**

Fee includes one staff per 10x10

	<b>SINGLE</b> 10x10	<b>DOUBLE</b> 10x20 Regular Premium	<b>TRIPLE</b> 10x30
Member	\$2,475	\$4,455 \$4,950	\$6,682
Non-Member	\$3,300	\$6,347 \$6,600	\$9,900

**BOOTH FEE**  
(From chart) = \$ \_\_\_\_\_

**ADDITIONAL EXHIBIT STAFF**

Included with each 10x10 booth fee \_\_\_\_\_ @ \$0.00 = \$ 0.00  
 Member (first 2 per company): \_\_\_\_\_ @ \$385 = \$ \_\_\_\_\_  
 Member (unlimited): \_\_\_\_\_ @ \$500 = \$ \_\_\_\_\_  
 Non-Member (unlimited): \_\_\_\_\_ @ \$800 = \$ \_\_\_\_\_

**EVENTS**

Monday Awards Dinner (one per registered staff) \_\_\_\_\_ @ \$ 75 = \$ \_\_\_\_\_  
 After August 30 \_\_\_\_\_ @ \$100 = \$ \_\_\_\_\_  
 Guest \_\_\_\_\_ @ \$125 = \$ \_\_\_\_\_  
 Tuesday Final Social Event (one per registered staff) \_\_\_\_\_ @ \$ 75 = \$ \_\_\_\_\_  
 After August 30 \_\_\_\_\_ @ \$100 = \$ \_\_\_\_\_  
 Guest \_\_\_\_\_ @ \$125 = \$ \_\_\_\_\_  
 Table of 10 \_\_\_\_\_ @ \$800 = \$ \_\_\_\_\_

Sub Total = \$ \_\_\_\_\_  
 GST 5% = \$ \_\_\_\_\_  
 Total CDN Funds = \$ \_\_\_\_\_  
 ★ DEPOSIT PAID = \$ \_\_\_\_\_

★ 50% of sub-total must accompany registration to have booth selection reserved. Balance is due August 16, 2019.  
 Booth selection is not guaranteed until paid in full.

**PAYMENTS**

**PAYMENTS:** in Canadian funds by cheque or money order (payable to Canadian Parking Association), or Credit Card:  VISA  MasterCard  AMEX

CARD # \_\_\_\_\_ Expiry (mm/yy) \_\_\_\_ | \_\_\_\_

Card Holder Name \_\_\_\_\_

Signature \_\_\_\_\_

**TERMS & CONDITIONS**

Acceptance of the terms and conditions of this document constitutes a binding agreement between the Canadian Parking Association and the Exhibiting company, therefore the person who signs on behalf of the exhibiting company warrants that they are authorized to represent and commit the company to the terms of this document, and any additions, deletions or changes required thereafter in the completion of the exhibiting company's registration.

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_