



# **ANNUAL GENERAL MEETING**

Thursday, October 19, 2017  
Fairmont Banff Springs Hotel  
Banff, AB  
8:150 am – 8:45 am

## **MINUTES**

### **Item 1: Confirmation of agenda**

Motion: John Caspers (1371)  
Seconded: Brett Bain (1839)  
Carried.

### **Item 2: Approval of minutes held in Ottawa, Ontario, October 24, 2017**

Motion: Seb Sferrazza (5454)  
Seconded: Anna Marie O'Connell (1839)  
Carried.

### **Item 3: Business arising from minutes**

No items

### **Item 4: Financial report –Audited Statements from Brian Mulligan & Assoc. May 31, 2017**

The Treasurer, Janice Legace, highlighted key points of interest from the financial report. There were no questions or comments from the floor.

Motion to approve Audited statements for year ending May 31, 2016.

Motion: Larry Donoghue (1000)  
Seconded: Pauline Tessier (3699)

### **Item 5: Election of Auditors**

Janice Legace advised members that the current Auditor, Brian D. Mulligan has notified the Board of Directors that he will retire by end of this calendar year. Thanks was extended to Brian Mulligan for providing services to the CPA for the past 16 years.

Motion: That the Board of Directors commence proceedings to search for a suitable replacement to provide accounting advice and annual audit of the books of the Association.

Motion: Scott Wallace (1189)  
Seconded: Rick Duffy (1272)  
Carried.

**Item 6: Adoption of Board decisions for the year 2016/17**

The Board's President, Rick Duffy provided a summary of the activities of the Board over the past year.

Motion to adopt board decisions for the year 2016/17

Motion: Pauline Tessier (3966)

Seconded: Ken Skinner (1371)

Carried.

**Item 7: Election of officers and directors**

In accordance with the CPA's Bylaw 1-13, the 2017 Nominating Committee consisting of the following people convened and reviewed the CPA Board Positions:

Scott Wallace, Past President and Committee Chair

Rick Duffy, President

Ralph Bond, CPA Board Representative

John Lovell, Member at Large

Steve Wengrowich, Member at Large

The members were informed that after the review process the proposed slate of Officers and Directors was submitted to and approved by the Board of Directors. The slate up for approval embodies a balanced mix of backgrounds and skills to ensure the CPA Board of Directors, as a group, represents each of the regional and functional areas defined in the CPA's bylaws. Emphasis continues to be on recruiting Directors who demonstrate commitment to the advancement of the Canadian Parking Association and the industry.

The Slate of Officers and Directors' terms were confirmed.

Motion to Approve the Slate of Officers and Directors as presented.

Motion: Ken Skinner (1140)

Seconded: John Casper (1371)

Carried.

**Item 8: Other business**

None

**Motion to Adjourn**

Motion : Scott Wallace (2289)

Seconded: Daniel Germain (1266)

Carried.