



ANNUAL GENERAL MEETING

Monday, October 24, 2016

The Westin Ottawa

Ottawa, Ontario

8:30 am – 9:00 am

MINUTES

Item 1: Confirmation of agenda

Motion: Brian Clark (1062))

Seconded: Anna Marie O'Connell (1057)

Item 2: Approval of minutes held in Vancouver, BC, October 19, 2015

Motion: Mike Derbyshire (5454)

Seconded: Brett Bain (1839)

Item 3: Business arising from minutes

No items

Item 4: Financial report –Audited Statements from Brian Mulligan & Assoc. May 31, 2016

The Treasurer, Daniel Germain, highlighted key points of interest from the financial report

- Our financials are back on track and we have recovered from the conference in St. Johns, NFLD. Our cash position is good. Our auditor recommends we identify and reserve \$500,000 to cover a minimum of two years of operating expenses to ensure health of our organization, in addition to other reserves such as the scholarship fund reserve.

Motion to approve Audited statements for year ending May 31, 2016.

Motion: Ken Skinner (1140)

Seconded: Randy Topolniski (1277)

Item 5: Election of Auditors, Brian Mulligan & Associates

Motion to elect Brian D. Mulligan & Associates for 2016-2017.

Motion: Sab Sferrazza (1736)

Seconded: Alex McIsaac (1256)

Item 6: Adoption of Board decisions for the year 2015-16

The Board's President, Scott Wallace, explained the work of the Board

- Held three in-person meetings and several teleconference calls.
- Main focus this past year was membership growth, with good results.
- We are making some progress in redesigning the CCPFM training program and we should be seeing a roll-out soon.
- We are also negotiating with the IPI on a collaboration with their CAPP program.

Motion to adopt board decisions for the year 2015/16.

Motion: Mike Derbyshire (5454)

Seconded: Paula Nicholl (1062)

Item 7: Election of officers and directors

The Past-President and Chair of the Nominations Committee, Ralph Bond, summarized the work of the nominating committee that consisted of the President Scott Wallace, Past President Ralph Bond, Director Janice Legace and 2 members-at-large: Paula Nicholl, City of Kingston and Ian Weir, University of Guelph.

Two vacancies were open for nominations this year (Quebec and Alberta). No Nominations were received following the call for nominations from members.

The Nominations Committee put forward the name of Rachel Knight from the Calgary Parking Authority to represent the Alberta region. The Quebec region remains open.

The Slate of Officers and Directors was presented and their terms were confirmed.

Directors in mid-term expiring in 2017 were confirmed.

Motion to re-appoint Directors to a new term ending in 2018.

Motion: Mike Derbyshire (5454)

Seconded: Rod Davidson (4256)

Carried.

Motion to confirm appointment of a new Director for a term ending 2017.

Motion: Mike Derbyshire (5454)

Seconded: Ken Skinner (1140)

Scott Wallace move to the Past President position; Rick Duffy will move to the position of President; Janice Legace will move to the position of Treasurer and Alex McIsaac will move to the position of Secretary.

Scott Wallace thanked the members for their support and said it had been an honour and pleasure to serve as President and to work with a hard-working and dedicated Board of Directors. He handed over the talking stick to Rick Duffy and wished him the very best in his new role.

Item 8: Other business

No further business

Motion to Adjourn

Motion : Brett Bain (1839)

Seconded: Anna Marie O'Connell (1057)

Carried.