

# ANNUAL GENERAL MEETING

Monday, October 19, 2015  
The Westin Bayshore, Vancouver  
Stanley Park Ballroom  
Vancouver, BC

9:30am – 10:00am

## MINUTES

### 1. Confirmation of agenda

Motion: Nick Spensieri (1299)  
Seconded: Anna Marie O'Connell (1057)  
All in favour. Carried.

### 2. Approval of minutes from Annual General Meeting St. John's, NF, September 29, 2014

Motion: Randy Topolniski (1277)  
Seconded: Richard Smith (1204)  
All in favour. Carried.

### 3. Business arising from minutes.

None.

### 4. Financial report –Audited Statements from Brian Mulligan & Assoc. May 31, 2015

Daniel Germain, Treasurer, asked for a motion to accept the audited statements as presented with these notes:

- Conference Revenues in 2014 were down \$130,000 as a result of a significant drop in registrations.
- Excess of expenses over revenue resulted in a loss of \$72,823 over the year, due to the poor conference results.
- Cash on hand was sufficient to avoid having to access reserves to cover the loss.
- Currently, there are GIC investments of approximately \$360,000, with \$90,000 in the bank account. The goal remains earmark the equivalent of two years of operating expenses in reserves to ensure financial stability of the organization going forward.
- New expenses: A full time position was added in order to bring publications in-house and to manage the website and social media.
- The office space lease has been renewed for a 3 year term.

Motion: Seb Sferrazza (1736)  
Seconded: Mike Derbyshire (5454)  
All in favour. Carried.

5. Election of Auditors, Brian D. Mulligan and Associates for 2015/16.

Motion: Brett Bain (1839)  
Seconded: Seb Sferrazza (1736)  
All in favour. Carried.

6. Adoption of Board decisions for the year 2014-2015

Scott Wallace, President, reviewed the business undertaken in the past year and asked for a motion to approve the decisions taken by the board to support these initiatives:

- The primary focus in 2014/15 was membership growth. The board approved a revised membership structure that opened up the Class B category, allowing more individuals from each member company to be named in the company membership and have access to more member benefits. The result of this initiative was positive, marking an increase to date of 151 new members.
- The website has been overhauled and updated, offering more options for members and non-members access to online networking options and social media sites dedicated to the Canadian Parking Association's activities.
- Online advertising has now been developed through a third-party company, MultiView.

Motion: Anna Marie O'Connell (1057)  
Seconded: Randy Topoiniski (1277)  
All in favour. Carried.

7. Election of Officers and Directors

Ralph Bond summarized the work of the nominating committee that consisted of the President (Scott Wallace), Past President (Ralph Bond), Director (Brett Bain) and 2 members-at-large, Ted Stone, Read Jones Christoffersen Ltd. and Donna Hubbard, York University. Nigel Bullers from EasyPark, Vancouver, has agreed to represent the BC region. The Quebec and Alberta regions remain vacant. The Past President asked for a motion to approve the Slate as presented.

Motion: Kimberly Rossi (1229)  
Seconded: Brett Bain (1839)  
All in favour. Carried.

8. Other Business

None.

9. Motion to Adjourn

Motion: Nick Spensieri (1299)  
Seconded: Seb Sferrazza (1736)  
All in favour. Carried.