



Canadian Parking Association
Annual General Meeting 2013

Monday September 23rd, 2013

8:00 – 8:45

Montreal Ballroom / Hilton Bonaventure Montreal

Minutes

1. Confirmation of Agenda

Moved by: Annette Drost # 4211

Seconded: Steve Foster # 1027

Carried.

2. Motion to Approve Minutes of the Annual General Meeting held in Calgary, AB October 2nd 2012

Moved by: Janice Legace # 1053

Seconded: Anna Marie O'Connell # 1057

Carried.

3. Business arising from minutes

None

4. Canada Not-for-profit Corporations act (NFP Act): By-laws

Ralph Bond (President) explained the changes required by the Federal Government for Not-for-profit Corporations and indicated to the members that the deadline for filing these modified Bylaws is October 17th 2014.

He noted that members were asked to provide comments on the existing by-laws via email. The CPA also retained legal advice regarding the review and revisions to the existing by-laws. Generally speaking, the existing by-laws were found to be good but in need of some semantic and organizational change. The substantive modifications that were made to our existing Bylaws include:

- New membership classes (A and B)
- Fiscal year-end date changes to May 31 from Dec. 31
- Potential addition of two more members

Members were asked to vote on the following Motion:

That subject to obtaining required ministerial approval, the by-laws dated October 7, 2008 be repealed and replaced with the amended by-laws dated September 23, 2013;

That upon ministerial approval, the by-laws dated September 23, 2013 be adopted and a copy of these by-laws, duly signed by the President or Secretary of the Corporation, be inserted into the Corporation's record;

That the Articles of Continuance presented, be approved and filed with the Ministry for approval.

Moved by: John Lovell # 1292

Second by: Kobie Brandt # 1129

Carried.

5. Financial report – Audited Statements from Brian Mulligan & Associates for the year ending December 31, 2012 & year ending May 31, 2013.

Rick Duffy (Treasurer) and Carole Whitehorne (Executive Director) gave the members in attendance an overview of the financial position of the organisation for the year 2012 and also for the short 2013 year, reflecting the change in the year-end. Overall, the association is in a favourable cash position with liabilities noted as a three year lease for office space and surplus revenues locked into guaranteed investments.

Motion to accept the 2012 audited financial statements as presented.

Moved by: Richard Smith # 1204

Seconded: John Lovell # 1292

Carried.

Motion to accept the 2013 transition year audited financial statements as presented.

Moved by: Brett Bain # 1839

Seconded: Richard Smith # 1204

Carried.

6. Election of Auditors

Motion to elect Brian D. Mulligan & Associates as the Corporation's Auditor for the 2013/14 fiscal year.

Moved by: Kobie Brandt # 1129

Seconded: Gilles Côté # 1155

Carried.

7. Adoption of Board decisions for the year 2012-2013

Ralph Bond (President) gave the members a summary of the activities and decisions made by the Board of Directors for the previous year;

- By-laws revision and modification
- Fiscal year-end change
- Modification to the future conference schedule
- Strategic planning and member survey

Motion to adopt the Board decisions for the year 2012-2013

Moved by: Paula Nichols # 1062

Seconded: James Coady # 1225

Carried.

8. Election of officers and directors

Motion to elect the Proposed Slate of Directors for 2014

Moved by: James Coady # 1225

Seconded: Richard Smith # 1204

Carried.

Motion to appoint the Executive Committee members as recommended by the Directors.

Moved by: Gisele Charlebois # 1248

Seconded: Gilles Côté # 1155

Carried.

9. Other Business

None.

10. Motion to Adjourn the meeting

Moved by: Scott Wallace # 1189

Seconded: Richard Smith # 1204

Carried.